

# 회사 · 사내 / 일상생활 관련 대화

- 회사 및 업무 관련 지문 파악하기
- 일상생활 관련 지문 파악하기
- 빈출 질문 익히기

# Point Lesson

Unit 08

## 지문 유형: 회사·사내

- 매출 논의, 판매 데이터 논의, 업무 관련 전화 통화
- 상품 마케팅과 제품 홍보
- 급여와 비용 지불 관련 업무
- 보고서와 같은 문서 작성 및 마감시한, 관련 업무 마감시한, 프레젠테이션 준비 및 일정, 회의 지연 또는 취소, 새로운 회의 일정 논의
- 회사 야유회나 제품 시연회와 같은 특별 행사 준비
- 출장 내용, 일정 및 출장비 환급, 세미나 참석 여부 또는 세미나 일정

# Point Lesson

Unit 08

## 질문 유형: 회사·사내

What are the speakers mainly talking about? [주제]

Where do the speakers probably work? [장소]

What problem does the woman mention? [문제점]

What does the woman suggest? [제안]

What will the man probably do next? [다음에 할 일]

What position does the man want to apply for? [세부사항]

What does the man imply when she says,

“That’s more like it”? [의도 파악]

# 토익 핵심 유형

Unit 08

Questions 1-3 refer to the following conversation.

1. When is the party?
  - (A) On Monday
  - (B) On Tuesday
  - (C) On Wednesday
  - (D) On Thursday
2. Why isn't the man sure if he can attend the party?
  - (A) The man is scheduled for a seminar.
  - (B) The man has a lot of work to do.
  - (C) The man has to make business travel arrangements.
  - (D) The man should sign up for an evening course in time.
3. What does the woman offer to do?
  - (A) Prepare some food for an outing
  - (B) Give him a raise
  - (C) Give the man a ride to the banquet
  - (D) Help the man finish his reports

# 토익 핵심 유형

Unit 08

**Questions 1-3 refer to the following conversation.**

**W:** Are you going to the firm's Christmas party on Wednesday?  
It sounds like it will be such fun.

**M:** I hope I can make it, but I have so many reports to finish this week. I have several pieces of work to finish by Thursday, and some for Friday, too. I might have to work all day Wednesday.

**W:** Well, most of my work is due on Tuesday, and I'm nearly done already. I could give you a hand with some of your reports if you'd like.

**M:** You'd really do that? Thanks! Maybe I'll make it to the party after all.

# Practice

Unit 08

- 1 Which department might need a new manager?
  - (A) Personnel
  - (B) Maintenance
  - (C) Accounting
  - (D) Customer service
- 2 According to the man, what is the job qualification?
  - (A) License in accounting
  - (B) Bachelor's degree
  - (C) Management ability
  - (D) Communication skills
- 3 What will the woman probably do next?
  - (A) Contact a possible candidate
  - (B) Relocate to a different place
  - (C) Place an advertisement online
  - (D) Arrange some interviews

# Practice

Unit 08

**Questions 1-3 refer to the following conversation.**

**W:** Hi, Mr. Morris, what's the latest with the accounting manager position? Did you find anyone suitable yet?

**M:** Unfortunately, no, Ms. Keller. The personnel manager has shown me numerous application forms, but I've yet to find anyone who has enough experience. The successful candidate will be in charge of a large group of accountants, so we need someone with excellent management skills.

**W:** I have a friend from my previous job who would be perfect. He's been managing an accounting department for many years now, so he has lots of leadership experience. He is currently based in Boston, but he may be willing to relocate to New York. Would you like me to call him to ask if he'd be interested?

# Point Lesson

Unit 09

## 지문 유형: 일상 생활

- 병원 예약 시간 문의, 병원 예약 취소 또는 새로운 예약 일정 문의
- 식당 예약 문의, 식당에서 메뉴 주문
- 영화 및 공연 관람 시간, 관람석 설정, 영화 및 공연에 대한 상세한 평가
- 휴가 일정, 휴가지, 휴가 계획, 휴가 복귀일, 휴가지에서 추천하는 활동
- 여행사 직원의 여행 상품 소개 및 홍보, 여행사 직원의 여행 상품 권유와 추천
- 여행사 직원을 통한 비행기, 숙박 및 여행 상품 예약, 예약에서 발생한 문제점과 해결 방법



# Point Lesson

Unit 09

## 지문 유형: 일상 생활

What are the speakers discussing? [주제]

Where does the conversation take place? [장소]

Who most likely is the man? [직업]

What does the woman ask the man for? [요청]

What will the man most likely do next? [다음에 할 일]

Why is the man sorry? [세부사항]

What is suggested about the product? [추론]

Look at the graphic. How much will the woman pay? [시각 정보]

# 토익 핵심 유형

Unit 09

**Questions 1-3 refer to the following conversation.**

1. Where are the speakers?
  - (A) At a travel agency
  - (B) At an airport
  - (C) At a taxi company
  - (D) At a hotel
2. How long will the man have to wait?
  - (A) 10 minutes
  - (B) 15 minutes
  - (C) 20 minutes
  - (D) 30 minutes
3. What does the man ask for?
  - (A) Receipts
  - (B) Additional discounts
  - (C) Brochures
  - (D) Complimentary breakfast

# 토익 핵심 유형

Unit 09

**Questions 1-3 refer to the following conversation.**

**M:** Good afternoon, I'd like to book a vacation for four to Italy, please.

**W:** Four people? No problem. The agent who deals with European destinations will return from her break in 15 minutes.  
Would you mind waiting?

**M:** Not at all. May we look at a few travel brochures while we wait?

**W:** Of course. Here are some travel brochures. Please take a seat here, and I'll let you know when the agent returns.

# Practice

Unit 09

10 What type of event does the woman want to buy tickets for?

- (A) A fashion show
- (B) A sports competition
- (C) A business conference
- (D) A music performance

Level	Price
Balcony (Tier 4)	\$45
Mezzanine (Tier 3)	\$80
Center (Tier 2)	\$95
Front-row (Tier 1)	\$130

11 Look at the graphic. Which type of seat will the woman most likely select?

- (A) Balcony
- (B) Mezzanine
- (C) Center
- (D) Front-row

12 What does the man say about the balcony seats?

- (A) They are popular.
- (B) They are only sold online.
- (C) They are being repaired.
- (D) They are available only to residents.

# Practice

Unit 09

**Questions 10-12 refer to the following conversation and price chart.**

**W:** Hi, I'm calling about next week's soccer game. I wanted to check whether there were still any seats left. I'd like the best available seats.

**M:** Of course. OK, it looks like there are still some front-row seats available. They cost \$130 each.

**W:** Hmm, that's a lot more than I expected. I didn't think that they would be that expensive. I don't want to spend more than \$90 per ticket.

**M:** Well, we do have several seats available in the center, mezzanine, and balcony areas. But please be aware that our balcony level seats sell pretty quickly since they are the most affordable.