[토픽별 필수구문]

1. 신입사원 뽑을 때 경력이 있는 사람/좋은학력배경을 가진 사람을 뽑는다 (답은 어떤걸 선택해도 같다) a related work experience or a good educational background

→ I would prefer to hire a person with a related work experience rather than a person with a good education background. (답을 a person with a good educational background 해도 됨.)

First of all, as you know, a company's growth and success mainly depends on each employee's productivity and effectiveness. So, in this regard, a person with a related work experience can be very helpful for the succee of today's business. This is because a person with a related work experience is a fast learner, and it doesn't take much time to train him, which cuts down the company's training costs. After all, it is good for the company as well as for the person. For example, when I worked as an intern at a department store last summer, I worked hard. After the Internship, I got a job due to my internship experience.

2. 직업을 선택할 때 직업의 만족도가 중요하다.

→ First of all, job satisfaction is important when I choose a job. First of all, a sense of satisfaction and happiness at work are the essential for the success of today's career. As you know, since most of workers spend most of their time working at the office, job satisfaction is more important than anything else. For example, if I have a job that I don't like, I might not be happy with my work, my co-workers and my supervisors who I interact with at work everyday. So, in this situation, I don't work hard, and as a result, I don't achieve good business results. After all, I will quit the job soon, which is not good for my career as well as for the company.

3. 혼자보다는 팀으로 일하기를 선호한다.

→ In my case, I prefer to work on a team rather than to work alone. There are some reasons to support my opinion. First of all, as you know, working in a team has some benefits. One benefit is that team members can have the opportunity to learn from each other. For example, when people work in a tema, they can share ideas to solve some problems, and they can also divide their reponsibilities to get things done faster. And as a result, it creates better business results. After all, it is good for the company as well as for every team member.

4. 매니저가 중요한 이유는

→First of all, as you know, good managers are more likely to have more business knowledge, more working experiences and good communication skills. So, in this regard, good managers are very helpful especially when new employees need to learn new job skills. Let me give you an example. when I worked as an intern at a department store a couple of years ago, I had a hard time learning new job skills. At that time, I got a big help from one of my managers and I finished my internship successfully thanks to the manager.

5. Social skills=interpersonal skills =a sens of humor 이 중요한 이유

→ First of all, social skills are essential for the success of today's workplace. As you know, an employee with social skills (=interpersonal skills=a sense of humor) is more likely to have a good relationship with his co-workers as well as his supervisors. So, in this regard, he can easily get a help from his co-workers or his supervisors especially when he is in toruble at work. Let me give you an example. when I worked as an intern at a department store a couple of years ago, I had a hard time getting along with my co-workers as well as with my supervisors. But, my good social skills helped me overcome the difficulty in building a good relationship with them. After all, I finished my internship successfully thanks to my good social skills.

6. communication skill 이 리더/직원에게 중요한 이유

→ First of all, a good communciation skill is essential for the success of today's business leader. As you know, a good communication skill can play a key role in giving clear guidance. For example, if a business leader with a good communication skill is more likely to motivate his employees to work harder and better. And as a result, the employees usually achieve better business results, and after all, it is good for the company as well as for the business leader. For example, when I worked as an intern at a department store a couple of years ago, I was impressed by my manager's good communication skill because he always gave me clear guidance about work. After all, I finished my internship successfully thanks to his good communciation skills.

7. 기술진보는 비즈니스에서 중요하다.

→ First of all, today, we can't imagine our lives without technological advances such as the Internet, smart phones and computers. As you know, thanks to the advances in technology, we can do many things more productively and more efficiently in business as well as in life. For example, the Internet has changed the way people buy and sell products and services. This is because many people have easy access to the Internet through their smart phones or tablets. So, in this regard, they can easily do shopping at anytime, from anywhere withoug going out shopping as long as they have an Internet connection.

8. 인턴쉽 경험은 취업할 때 유리하다.

→ First of all, as you know, internship can give college students the opportunity to experience on-the-job training in a job filed that they are interested in and to learn some job-related skills. So, in this regard, an intership experience can be very useful for college graduates when they look for a job.
Let me give you an example. One of my friends works at one of big companies in Korea because of his internship experience in the company during his college years.

*on-the-job traing (현장경험)