

영문 이력서 작성법



ENGLISH RESUME

Personal Information & Education

Work relate & Leadership Experience

Skills & Certificate or License & Languages



Resume Objective & Summary

References & Resume Layout

Resume Objective & Summary

1) Objective

주의

경력이 없는 지원자가 사용하는 오프닝

What **you** are looking for 즉,

‘어떠한 직업을 찾는지 확실히 하자’

2) Summary

주의

경험이 많은 지원자가 사용하는 오프닝

What the company looks at 즉,

‘회사에서 원하는 것과 나의 experience 를 match 하자’

SELF WRITING

Example 1 : objective

A full time position in your company using my major.

Seeking a full time position in Research and Development in Pagoda using my mathematical analysis and creativity



Seeking a full time position in 어디 using 구체적인 전공

Example 2 : Summary

An experienced Engineer seeking a full time position as a Senior Engineer using my 20 years' experience.

An experienced Civil Engineer seeking a full time position as a Senior Engineer using my 20 years' experience in the industry to further broaden and hone my insight in this field as well as demonstrating the horsepower behind me.



An experienced Civil Engineer seeking a full time position as a Senior Engineer using my 20 years' experience in the industry to '무엇을 더 하고 싶다'는 포부를 말하면 좋을 것

SELF WRITING

Example 3 : objective

Want a seasonal job in your farm. I will do my best I can.

Looking for a seasonal job in your farm as a fruit picker.

As a collaborative and energetic person keen to monitor the farming life and broaden my experience.



Looking for a seasonal job in your farm as a **포지션**.
뒤에는 문법 correction